



Eric M. Shears
Chief of Police

Merrimac Police Department

16 East Main Street
Merrimac, Massachusetts 01860

Tel: 978-346-8321
Fax: 978-346-0592



INFORMATION & REPORT REQUEST FORM

Date: _____

Person Requesting Information: _____

Address: _____ Phone: _____

Date of Incident: _____ Type of Incident: _____

Location of Incident: _____

Other Names Involved: _____

Would you like to have information emailed or pick-up information?

Email Information: _____
(Email address)

Pick-up Information: _____
(Best phone number to reach you at)

Please return completed form to: Merrimac Police Department, 16 East Main Street Merrimac, MA 01860

(Police use only)

Date Received: _____ Time Received: _____ Received By: _____

******COMPLETE SIDE TWO IF APPLICABLE******



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Release of Police Reports under G.L. c. 41, § 97D

I, _____ (print name), _____ (date of birth) am a complainant in a domestic violence (G.L. c. 209A, § 1) and/or sexual assault investigation.

I may choose to get a copy or copies of the completed report(s) pertaining to my case and distribute it to whoever I choose; and/or I may name people below who must appear in person at the police station and present identification in order to receive any reports.

I understand that information about my case must be kept confidential by the police. However, under G.L. c. 41, § 97D, I request that completed reports relating to my case be released to the following. [Please check the applicable box and clearly print the information requested.]

- Me.
- My Attorney: _____.
- My Victim/Witness Advocate (G.L. c. 258B, § 1): _____.
- My Domestic Violence Counselor (G.L. c. 233, § 20K): _____.
- My Sexual Assault Counselor (G.L. c. 233, § 20J): _____.
- And the following named individuals and, if applicable, their organizations:

_____ of _____.

_____ of _____.

_____ of _____.

Signed: _____ on this:

Month: _____, Day: _____, Year: _____.

Important Note: Please understand that: (1) G.L. c. 41, § 97D authorizes law enforcement officers, prosecutors and bail commissioners to communicate and access reports concerning your case in the performance of their professional duty; (2) police agencies are required to share your case information with social service agencies investigating reports of child, disabled or elder abuse and neglect; and (3) college and university police departments must share reports and information with the Title IX Coordinator under federal law.